

## **DATA MANAGEMENT**

The *PPS Arctic* cluster and *PPS Arctic Norway* will, following the IPY Data Policy, and to the benefit of effective management and future accessibility, implement the following procedures and principles for data management. Metadata: All sub-projects linked to individual projects and the cluster will register descriptive information characterizing measurements and sites in a data base developed for *PPS Arctic* at the NINA Database, Trondheim, Norway, with automatic links to international polar databases in accordance with the IPY data policy development. The metadata base and updates will be announced at the *PPS Arctic* web site (to be developed for the IPY period and onwards). Primary data and processed data: Individual projects and sub-projects will be responsible for their own data storage, security routines, data validation, and quality control. The data collected within individual projects will be made available after quality control, full documentation, and publication at the same web site as the metadata. If not published within three years after completed collection primary unpublished data will be made available (after compulsory quality control), stored and safeguarded for future analysis. *PPS Arctic* will use common protocols that will be published in a *PPS Arctic* manual. Work has begun on devising this framework and it will be approved during the next annual core project meeting, to be held in Tromsø February 2007.